

**HERNANDO COUNTY ADDRESSING OFFICE  
ADDRESS REQUEST FORM**



**"To Serve & Assess With Fairness"**

Date: \_\_\_\_\_

Party Making Request: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Party's Mailing Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Please state how you would like to obtain the receipt for this address (choose only one):

☐ Fax ☐ Mail ☐ Pick-up or ☐ E-Mail (give address): \_\_\_\_\_

**\*\* Please Note:** We will send you the receipt by fax, mail or e-mail once we have received your payment. There is a \$20.00 fee per address to establish a new address. Make checks payable to the **Hernando County Property Appraiser**.

**\*\*Note\*\*:** If the address(es) is for a corner lot, an acreage parcel, or multiple parcels, please provide a copy of the site plan for review and note that the **addresses are subject to change** at a later date. A floor plan (maximum size of 11x17) **AND** a site plan **MUST** be provided for Commercial addresses. Floor plan must show business name or address on either side of unit(s) being permitted. When applying for a multi-unit, you must identify on the site plan the **entry door** to be used.

Parcel Number: R \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Key Number: \_\_\_\_\_ Tangible Key Number (if in mobile home park): \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Unit/Phase/Sec: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_  
(If acreage parcel, may not have this information)

How many addresses requested? ☐ Single ☐ Multiple  
Type of address requested? ☐ Residential ☐ Commercial ☐ Other  
If residential, is this a **replacement** living unit? ☐ Yes ☐ No

Please list type of permit being applied for - \_\_\_\_\_

Name of business to occupy unit(s) being permitted- \_\_\_\_\_

Please allow three (3) business days for your request to be completed. If you have any questions regarding this matter, please feel free to contact the Addressing Office at (352) 754-4190.

Hernando County Property Appraiser  
Addressing Office  
7525 Forest Oaks Blvd.  
Spring Hill, FL 34606  
Phone (352) 754-4190, & Fax (352) 688-5060  
Visit our website @: <https://hernandopa-fl.us>

For **Single address request** you can also visit our  
Brooksville office:

201 Howell Ave, Suite 300  
Brooksville, FL. 34601-2042

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